**Guidance Note on Special Trade Transactions & Customs Representation**

**Baggage Imports -**

* **Meaning:** Goods brought by passengers for personal use.
* **Key Points:**
  + Governed by **Baggage Rules 2016**.
  + Exemptions for personal effects, used clothing, laptops, and duty-free limits.
  + Commercial quantities not allowed under baggage.

**✅ Do’s & Don’ts Summary:**

**Do’s -**

* Verify product eligibility under FTP.
* Keep all customs documents handy (5-year record).
* Ensure timely filing of appeals in case of disputes.
* Use digital tools like ICEGATE for status tracking.

**Don’ts -**

* Don’t undervalue goods or misdeclare HSN.
* Don’t import second-hand machinery without clearance.
* Don’t ignore customs notices (can lead to penalties).
* Don’t assume baggage rules cover commercial goods.

**Documentation, Fee Structure & Timelines:**

**Baggage Imports -**

**Documents:**

* Baggage Declaration Form
* Passport, Boarding Pass
* Invoice (if carrying high-value items)

**Fee:**

* Duty as per Baggage Rules (usually 35–40% if dutiable).

**Timeline:**

* Same day clearance at airport (Green/Red channel).